

## [Local Coordinator Tools and Guides](#) [1]

### Important Links for Local Coordinators

- [Local Coordinator's Manual](#) [2]
- [Checklist for the Beginning of Term](#) [3]
- [Creating New QuestionPoint Accounts for Service Providers](#) [4]
- [Policy Page Template](#) [5]
- [Service Guidelines for Service Providers](#) [6]

### Scheduling

- [ShiftPlanning Tutorial](#) [7]
- [Staff Schedule](#) [8]
- [Staff Schedules Archive](#) [9]

### AskAway Visibility and Qwidgets

- [Minimum Visibility Standards Best Practices](#) [10]
- [Qwidgets](#) [11]
- [Marketing Materials](#) [12]

### Statistics and Patron Surveys

- [Statistics For Local Coordinators](#) [13]
- [Usage statistics](#) [14]
- [Patron Surveys & Feedback](#) [15]

### Technical Troubleshooting

- [Browser Settings and System Requirements](#) [16]
- [Troubleshooting Manual](#) [17]

**Source URL:** <https://askaway.org/staff/local-coordinator-tools>

#### Links

- [1] <https://askaway.org/staff/local-coordinator-tools>
- [2] <https://askaway.org/staff/local-coordinators-manual>
- [3] <https://askaway.org/staff/checklist-beginning-term>
- [4] <https://askaway.org/staff/local-coordinators-manual#create>
- [5] <https://askaway.org/staff/policy-page-template>
- [6] <https://askaway.org/staff/service-guidelines>
- [7] <https://canvas.sfu.ca/courses/33668>
- [8] <https://askaway.org/staff/schedule>
- [9] <https://askaway.org/staff/staff-schedules-archive>
- [10] <https://askaway.org/staff/best-practices/visibility>
- [11] <https://askaway.org/staff/qwidget-about>
- [12] <https://askaway.org/staff/marketing-materials>
- [13] <https://askaway.org/staff/local-coordinators-manual#six>

[14] <https://askaway.org/staff/statistics>

[15] <https://askaway.org/staff/patron-surveys-and-feedback>

[16] <https://askaway.org/staff/settings-and-system-requirements-askaway>

[17] <https://askaway.org/staff/tech-troubleshooting>